



BRADFELD PARISH COUNCIL

Clerk to the Council: Mrs Line Djuve-Wood

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Minutes of the Extraordinary Full Parish Council Meeting held in Bradfield Village Hall on Wednesday 10th August 2022 at 7.30 p.m.

Present: Cllr. K. Wynn (Chair) Cllr. K. Burton (Vice Chair)
Cllr. R. Scott Cllr. S. Gunter
Cllr. R. Mitcham Cllr. T. Weal
Cllr. J. Welsh

In Attendance: L. Djuve-Wood (Clerk)

56/22 Apologies for Absence

Apologies for Absence were received from Cllrs. Coley and Osborne.

57/22 Declarations of Interest

There were no declarations of interest.

58/22 Minutes of the Previous Meeting

Cllr. Wynn noted that since the draft minutes had been published the clerk had made a slight amendment to item 43/22 Public Participation, amending 'personal training sessions' to 'boot camp / group exercise classes'. It was **RESOLVED** that the minutes of the Full Council meeting held on the 5th July 2022 be approved as a correct record and signed by the Chair.

59/22 Public Participation

There were no members of the public present.

60/22 To review the recent annual and operational playground inspections and note items requiring attention

The Council went through all individual findings within the annual and operational inspection reports. It was **RESOLVED** that any findings identified within the reports as requiring attention are attended to as soon as possible however low the risk rating. The clerk was asked to contact the following contractors:

- Proludic to attend to their own manufactured play equipment, including the A Frame Climber, Sit Up Station, Jungle Jim Climbing Frame, Multi-Play Senior Ixo Unit, Sweeping See Saw / Hip Hop and Basket Nest Swing;
- Playquip to carry out repairs to the 2 Bay 2 Flat Swings, Multi-Play Senior, Cable Runway, Cradle Swing and Toddler Multi-Play. The clerk was also asked to request advice on whether the U8 playground wet pour surface can be pinned and glued down to avoid having to replace the entire surface;
- C&W to fit rubber buffers to gates and look at fencing gaps;
- HFL to replace missing caps on the kissing gate and clerk to note fresh strimmer damage;
- Cllrs. Gunter and Welsh to try and straighten cycle rack and if possible tighten loose fixings on Multiplay Senior; and
- TDC to further secure playground bin to its base if at all possible.

61/22 To consider replacing the village sign oak beam due to signs of rot

It was **RESOLVED** that this item be deferred to the September meeting to allow the clerk to source comparable quotations for a steel pole.

62/22 To consider upgrading the playground information signs

It was **RESOLVED** that the clerk order four new playground information signs, including two new signs for the U8 playground. The clerk is to research suitable wording prior to ordering the signs and ensure they are compliant with insurance requirements. It was also **RESOLVED** that the clerk order six new 'no dogs' sign for the recreation ground.

63/22 To consider carrying out weekly visual inspections rather than fortnightly with findings reports issued to councillors on a weekly basis

It was **RESOLVED** that weekly visual inspections of the playground be carried out going forward with immediate effect. From September onwards councillors will assist the clerk and Cllr. Gunter in carrying out these inspections. The clerk was asked to create a rota.

64/22 To consider delegating power to allow councillors to instruct the clerk to deal with maintenance issues arising from weekly inspection findings

It was **RESOLVED** that the Chair Cllr. Wynn and Vice Chair Cllr. Burton be given delegated power to instruct the clerk to deal with maintenance issues arising from weekly inspection findings up to a maximum cost of £500.

65/22 To discuss the recent incident on the play equipment and what can be done to mitigate any future incidents occurring

The council were saddened to hear of the accident at the playground on the 4th of August 2022 and have wished those involved a speedy recovery. The measures that have been agreed to at this meeting will help to maximise the safety of the playground for all future users.

There being no further business the Chair closed the meeting at 9.07 p.m.

Signed Chair

Dated